



Alard Charitable Trust's Alard College of Engineering & Management

NAAC Accredited

Recognized by AICTE, DTE, Affiliated to Savitribai Phule Pune University

We will find a way or we shall make one

CAMPUS : Alard Knowledge Park : S. No. 50, Marunje, Near Rajiv Gandhi Infotech Park, Phase II, Pune - 411057.

Tel.: 020-66523791 / 66523702

E-mail : info@alardinstitutes.com Website : www.alardinstitutes.com

AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325

Date: 20/06/2022

Internal Quality Assurance Cell (IQAC) 2022-23

Sr.No	Category	Name of the Committee Member	Designation
1	Chairperson	Dr. K.D.Sapate	Head of Institute
2	Management	Dr. R. S. Yadav	Secretary
3	Coordinator	Prof. Kavita Shrivastava.	TPO
4	Member	Prof. Narendra Jinjad	HOD, Electrical Engg
5	Member	Prof. Priyadarshani Doke	HOD, Comp Engg.
6	Member	Prof. Rachana Vaidya	HOD, Civil Engg.
7	Member	Prof. Sonal Nikam	HOD, E&TC Engg.
8	Member	Prof. Nivedita Karan	HOD, Mech Engg.
9	Member	Dr.S.K.Shrivastava	HOD, Applied Science
10	Member	Mr. Shivaji Sathe	Office superintendent
11	Student	Mrs.Pratik Raut	Student
12	Alumni	Miss. Kritika Sharma	Alumni
13	Industry Person	Mr.Santosh Tumane	M.D(Industry)





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Date: 20/06/2022

IQAC Minutes of meeting AY (2022-23) SEM I

Following points are discussed in the IQAC meeting :-

1. Schedule of arranging students development program will be prepared by each department and forwarded to principal office.
2. Schedule of Unit Test I & II will be prepared and share to each department.
3. Institute Academic Calendar for semester I will be prepared and displayed on a principal notice board by the end of this month.
4. Institute and department master time table will be prepared.
5. Project review will be conducted from each department as per the schedule decided in previous IQAC meeting.
6. Schedule of arranging expert lectures, virtual industrial visit, workshops and webinars will be prepared at the end of the month.
7. All academic activities will strictly be carried in college campus.
8. Practical's session will be done in laboratory for additional information .
9. Arrange Parent teacher meeting and discuss different points with them regarding academic activity and progress of their ward as per last year result.
10. Proposal for Nodal center of virtual lab under IIT Bombay must be prepared .





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10/10/2022

Action Taken Report 2022-23

Following points are discussed in the IQAC meeting:-

1. Workshop on success and you research & patent seminar conducted at college level for student spiritual and academic development.
2. Unit Test I & II Conducted at each department level.
3. Workshops, Seminars and Industrial visit at department level Conducted.
4. Proposal for nodal center of virtual lab under IIT Bombay approved for AY 2021.





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Date:31/10/2022

IQAC Minutes of meeting AY (2022-23) SEM I

Following points are discussed in the IQAC meeting :-

1. Schedule of arranging fresher's party for first year students.
2. Collection of semester I course files and all documentation by respective department academic co-ordinator .
3. Completion of all Naac dept 30 files for previous semester .
4. Schedule of unit test – I & Unit test -II
5. Preparation of equal load distribution & transfer timetable before start of classes.
6. Schedule of arranging various competitions at department level as well as encouraging students to participate on other outside competition.
7. Instructions regarding online & offline classes & monitoring student attendance regularly.
8. Schedule of mentor mentee meeting for solving queries of new DSE admissions on priority.
9. Conduction of virtual labs feedback,workshops on monthly basis for students and faculties.





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Action Taken SEM -I

Date- 19/12/2022

1. All NAAC files completed for sem-I & work ongoing for sem-II.
2. Insem exam in offline mode & UT-I & UT-II conducted.
3. Arranged guest lecture , Industrial Visit ,workshop by all dept
4. Encouraged students to participate in different activity /competition.
5. Virtual lab feedback workshops carried out for student and faculties as got approved for A.Y.2022-23.
6. Queries regarding exams, exam form, entertained & solved by each department and class teachers through meetings with students.





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IQAC Minutes of meeting AY (2022-23) SEM II

Date:- 05/01/2023

Following points are discussed in the IQAC meeting :-

1. Schedule of arranging students development program will be prepared by each department and forwarded to principal office.
2. Schedule of Unit Test I & II will be prepared and share to each department.
3. Institute and department master time table will be prepared.
4. Project review will be conducted from each department as per the schedule decided in previous IQAC meeting.
5. Schedule of arranging expert lectures, industrial visit, workshops and webinars will be prepared at the end of the month.
6. All academic activities will strictly be carried in college campus.
7. Practical's session will be done in laboratory for additional information .
8. Arrange Parent teacher meeting and discuss different points with them regarding academic activity and progress of their ward as per last year result.
9. Schedule and Planning of arranging Annual Function for students





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Action Taken SEM -II

Date- 10/04/2023

1. All NAAC files completed for sem-I & sem-II.
2. Insem exam in offline mode & UT-I & UT-II conducted.
3. Arranged guest lecture , Industrial Visit ,workshop by all dept
4. Encouraged students to participate in cluster level project competition.
5. workshops carried out for student and faculties as got approved for A.Y.2022-23.
6. mentor mentee meeting for solving queries of new DSE admissions done.
7. Annual function report to be submitted in IQAC.





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IQAC Minutes of meeting AY (2022-23) SEM II

Date:- 10/03/2023

Following points are discussed in the IQAC meeting :-

1. Schedule of arranging Annual Function for students.
2. Collection of semester I course files and all documentation by respective department academic co-ordinator .
3. Completion of all Naac dept 30 files for previous semester .
4. Schedule of unit test – I & Unit test -II
5. Preparation of equal load distribution & transfer timetable before start of classes.
6. Schedule of arranging various competitions at department level as well as encouraging students to participate on other outside competition.
7. Instructions regarding online & offline classes & monitoring student attendance regularly.
8. Schedule of mentor mentee meeting for solving queries of new DSE admissions on priority.





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Action Taken SEM -II

Date- 10/04/2023

1. All NAAC files completed for sem-I & sem-II.
2. Insem exam in offline mode & UT-I &UT-II conducted.
3. Arranged guest lecture , Industrial Visit ,workshop by all dept
4. Encouraged students to participate in cluster level project competition.
5. workshops carried out for student and faculties as got approved for A.Y.2022-23.
6. mentor mentee meeting for solving queries of new DSE admissions done.
7. Annual function report to be submitted in IQAC.

